

# Terms and Conditions

## Dr Neil losson – Locum General Practitioner

Dr Neil losson undertakes to provide the following services when contracted to do so:

- Fully qualified General Practitioner, accredited by the GMC.
- Included on South-East Provider list and regularly appraised and up-to-date through continuing education
- Full indemnity through Medical Defence Union
- All basic clinical examination equipment and car (fully insured) for visits

**Cancellation:** Once a booking has been confirmed by both parties by telephone, email or letter it is binding. In the event of cancellation by the client: cancellation fees of 75% will apply if cancelled within 72 hours, 50% will apply if cancelled within 14 days of the due start date and 25% between 14 and 28 days. Dr losson will not cancel any booking except due to exceptional circumstances such as illness, injury etc. He will endeavour to find a replacement locum where possible but cannot guarantee to do so and is not responsible for failure to do so, any difference in a replacement locum's charging structure and is not liable for any fees or consequential loss.

**Confidentiality:** Dr Neil losson guarantees both patient confidentiality as required by the GMC and all aspects of commercial confidentiality for his employer.

**Parking:** If a car is required for planned activities and a parking space is not provided, any applicable car parking fees will be charged back to the surgery at cost.

**Surgery duration:** A surgery is defined as starting from the first appointment time to the end of the last planned appointment. Overruns and time for administration, form filling, dictating letters etc are not charged. Practice managers must decide whether they wish to book additional time for "extras" – this can be negotiated on the day if necessary. For those practices that choose not to provide medical secretaries to type up referral letters and instead ask doctors to do this – Dr losson is very happy to do so but any additional time required to do so will be charged at usual rates (unless part of a half or full day surgery booking).

**Settlement terms:** Invoices will be issued within 28 days, to be settled in full within 28 calendar days from date of invoicing. A £40 administration fee will be charged for late payment and interest at 2% per month compounded each month will be charged in accordance with English law until the invoice is settled in full.

**Implementation:** Fees effective from 1st April 2024. Making a booking for dates after 31 March 2024 is considered acceptance of terms and conditions and fees charged unless different terms have been agreed in writing.

*1 March 2024*